

Minutes of the ANSE 14th General Assembly, Berlin, 22nd - 23rd September, 2012

Top 1 **Opening / Organisational**

Top 2 **Ascertainment of quorum**

Full members: 11 (Austria, Croatia, Germany, Hungary, Ireland, Italy, Netherlands, Norway, Slovenia, Spain, Switzerland). The quorum after TOP 9 is **12**.

Associate members: 2 (Estonia, Lithuania).

ANSE network: 2 (Latvia, Greece).

Top 3 **Agenda**

Decision: agenda is approved (11 votes in favour).

Top 4 **Approvals of the Minutes GA 13**

Decision: The minutes are approved (11 votes).

Top 5 **Reports of the countries (reports have been posted in advance, see the PP):**

Austria: renewing the website (in German and English).

Croatia: created minimal standards for education. They held an international conference in Opatia.

Estonia: The fields in which supervision is applied: education, business, social field and medicine. Professional fields that supervisors come from are: psychology, psychotherapy, HR specialists and managers, teachers, managers in different fields, university teachers and lawyers. Criteria for supervisors: education as supervisor corresponds to the standards of ANSE.

Germany: For many years, DGSv is committed to issues, which deal with both social developments and professional aspects. Since 2010 the Board is explicitly encouraged to go deeper into this “setting out for the society” and at the same time put the order in hand to propose measures accordingly. On the other hand the structural change is ongoing.

Hungary: the places for conferences are changing. Every year they organize a supervision course and have more than 100 applicants.

Ireland: a new procedure for applying for full membership, new criteria, more members were promoted to full membership. They organized two successful conferences. They are launching the new website.

Italy: new website. The association is now open to coaches. Their challenge is how to have the association grow further and open it to more members (Italian). They started a pilot project to look for the accreditation process.

Latvia: in the last two years they were changing the inner structure. Three levels of membership. New website. Vision and mission are to become more diverse, to include members from the business side. The new board has representatives of all directions. They are doing a project with Estonia.

Lithuania: organized the congress for supervisors in Lithuania. They are working on fundraising for the next supervision training. Challenge is the organization of the SU.

Netherlands: new magazine, the article about this conference will appear in the next issue.

Norway: (written report): started a dialogue with professional organizations from other similar fields and invited them to NOSCO. Website: they are upgrading the website, they will add more content in English.

Slovenia: renovating the website. They would like to make it more attractive to clients. They intend to raise the importance of DS when deciding the criteria for supervision. The Code of Ethics has been written.

Spain: the association is growing; the code of ethics has been developed. Conference: prevention of illness at work with supervision. They are renovating the website.

Switzerland: new corporate identity. New form of accreditation – competence based. Closer contacts with the training institutes (qualification quality). They are looking for the contacts with the French speaking supervisors, who have their own association. They organized a conference with different associations for consulting.

Greece: the situation for promoting the supervision is not good, but nevertheless, they can start promoting ANSE and supervision. They need more contacts with Greek supervisors.

Top 6 Report of the ANSE board, discussion

Comments to the report:

- The visits to different countries are useful, because this is how the real situation can be grasped. The contacts between NA and ANSE have improved in the last two years.
- ANSE board is developing a policy for contacting the coaching associations (the result was seen at this conference).

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- SU effects for NOSCO: SU helped to develop cross-professional cooperation. They did not succeed in promoting supervision as much as they wanted. Good impact for the international work of NOSCO members. The suggestion is to transfer the knowledge and experiences to the organizers of the next SU. NOSCO needs feedback from ANSE board to their SU report.
 - Comment about Finland: the strong Finnish SU association is searching to contact the Estonian association. The Estonian goal is to invite them to ANSE.
 - What should NA do to support smaller associations? What does ANSE expect from NA?

Top 7 Report from the 3rd President meeting in April 2012

Presidents` suggestions have been discussed within the ANSE board and some of them are already incorporated in the activity plan, see TOP 16.

Top 8 Budget and Auditor's Report

Since Guido Baumgartner due to illness is not present, the decision is that Guido will audit the books afterwards. The result will then be sent to delegates.

Decision: Budget report is accepted with the proviso of the auditors approval (10 votes in favour, 1 vote sustained).

Top 9 Motion for the full membership Bosnia and Latvia national organizations.

Decision: Latvian full membership accepted (11 votes in favour).

The quorum is now 12.

Decision: Bosnia and Herzegovina full membership is accepted (12 votes in favour).

Estonian application for full membership arrived very late and has to be thoroughly studied after the GA.

Decision: the application will be studied at the next board meeting in October and the voting will be done by mail (email) according to the statute.

Top 10 ANSE- EU

10.1. Cooperation with EUROCADRESS, EMCC and EASC is presented by Wolfgang Knopf and Sijtze de Roos, PP, TOP 10.

10.2. Projects (Grundtvig dissemination, Leonardo application). Grundtvig dissemination is presented by Beatrice Conrad. See PP, TOP 16 e) for Leonardo project.

Top 11 ANSE Code of Ethics**The discussion summary:**

Generally the feedback is positive. Some questions: impartiality and autonomy? Avoiding conflicting roles might be hard in small countries.

Answers by Sijtze de Roos: Code of ethics guides supervisors to strive after professional impartiality and autonomy.

Bill Mullally offered the help in checking the English wording.

Suggestion to NA: translate the national code of ethics into English and publish it on the website.

Decision: Code of Ethics is approved (12 votes in favour)

Top 12 International intervision groups

Presented by Barbara Baumann, see PP, TOP 12.

Top 13 ANSE Summer University 2013, Lithuania

Presented by Sijtze de Roos and Sigita Simkiene. **Time and place: August 19th – 23rd, 2013, Kaunas.** The delegates are asked to support the promotion of SU in their associations.

As it was decided in Norway – every participant brings one more person to Lithuania.

Knowhow and experiences from NOSCO are available to the Lithuanian association.

Top 14 ANSE Homepage

Presented by Beatrice Conrad, see PP, TOP 14. ANSE is inviting NA to bring more articles to the library. NA are responsible for content

The delegates are asked to check their member pages and see if they are updated.

The newsletter proposals: the two goals of the newsletter are information distribution and promotion of ANSE activities. ANSE will need information from the countries every few months.

The suggestions:

- RSS  that will automatically be published on the NA websites.
- Creating the LinkedIn group and posting all news.
- Reorganizing the website, so all news will be published on the front page.
- Informing the delegates every time the news are published.
- Creating the link to the keywords from the BASICS page.

All suggestions will be discussed at the board meetings.

Top 15 Statute changes, Structure of ANSE:

Board: Wolfgang Knopf (A) President Sijtze de Roos (NL) Vice-President Barbara Gogala (SI) Secretary

Eva Nemes (H) Treasurer Beatrice Conrad (CH) Barbara Baumann (D)

Members: Austria Bosnia and Herzegovina Croatia Czech Republic Estonia Finland Germany Great Britain Greece Hungary Ireland Island Italy Latvia Lithuania Netherlands Norway Poland Romania Slovakia Slovenia Spain Switzerland Sweden

15.1 Intervals

Presented by Barbara Gogala, see PP, TOP 15.

Comments, suggestion:

- To invite also the delegates to join the content discussion and then have an effective GA.
- The issues and material should be sent in advance.

Decision: GA agrees with the structure proposal with the suggestions above.

15.2 Statute changes: Paragraphs: 5.1.1. (Full membership criteria) and 8.2. (Election of the board members)

Decision: the new paragraph 5.1.1. is accepted (12 votes in favour).

Decision: the new paragraph 8.2. is accepted (12 votes in favour).

Top 16 Activity plan

- a) Research: presented by Eva Nemes. ANSE board needs contact persons for research within the NA. Delegates are asked to appoint the contact persons to Eva.
- b) International intervision groups. Presented by Barbara Baumann. Delegates are asked to promote the IIG and to forward the information and instructions how to register at the internal IIG website. The expected benefit for NA is having more people with the IIG experience and European perspective on supervision. The proposal for the NA is to incorporate the IIG experience into the quality assurance systems.
- c) Summer Universities and Conferences.
- d) Communication platform. Presented by Beatrice Conrad.

Open questions:

- to open it to everybody or only the ANSE members?
- the question of the administration
- the purpose - social networking or learning.
- how to deal with misuse?

Experiences from NA and suggestions:

- LVSC has a LinkedIn group. The administrator checks it every day.
Shortcoming: the postings are rarely followed.
- Skype communication or e-learning programs.

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- The NA rather need the creation of a knowledge base than social media, so it will be enough to upgrade the homepage.

Proposal from the board is to form a working group to formulate a social media strategy.

- f) ECVision project presented by Eva and Barbara G., see PP, TOP 16 e)
- g) Quality management, platform presented by Barbara B, see PP, TOP 16
- h) Supporting young associations presented by Barbara B, see PP, TOP 16
- g) ANSE manual presented by Barbara B, see PP, TOP 16

ANSE mission goals 2010 – 2016

The BSO has **suggestions** for following topics:

- Short term goals:
Improving the decision making process: the delegates of the NA must be part of the leading structures of the NA, i.e. in the board or in a special committee.
- Suggestions for the statute changes:
Board members: the election of board members must be an election of a person and not of a NA. The search of new persons is based on a profile. Board members are members of a different full member NA. The members of the board cannot be delegates of their NA, otherwise there is a conflict of roles and interests.
- Fund raising: the NA of the „rich“ countries could suggest to their members to pay a voluntary solidarity contribution with their member fee of for instance 20 Euros to support the ANSE activities.

Other comments/proposals: to create a data base of training programs.

According to the roles description (see PP, TOP 15) the suggestions are to be discussed at the PM.

Top 17 Budget 2012, 2013 and 2014 proposals

Decision: Budget plan 2012 accepted (12 votes in favour)

Decision: Budget plan 2013 accepted (12 votes in favour)

Decision: Budget plan 2014 accepted (12 votes in favour)

Top 18 Any other business

The conference results will be discussed at the next board meeting and will be reported to NA.

The financial rules have already been approved.

The PP from the meeting will be put on the website.

Anyone who has cooperated with supervisors or coaches in Greece, please connect the person to Markos Perrakis or ANSE board.

Top 19

Closing

Minutes by Barbara Gogala

Wolfgang Knopf

ANSE Secretary

ANSE President

Berlin, 23.9.2012